

February 17, 2026

The monthly meeting of the Lower Burrell Municipal Authority was held on February 17, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members, Kevin Lettrich, Robert Polczynski, Robert Landowski, Robert Liotta, Chris Henry, and Michelle Hatbob.

Approval of Minutes

Motion by Robert Polczynski, seconded by Robert Landowski to approve the minutes of the January 20, 2026, meeting. Roll call vote: Approved.

Approval of Treasurer’s Report

Motion by Robert Polczynski second by Robert Landowski to approve the Treasurer’s Report for January 20, 2026, Roll call vote: Approved

Correspondence

- Check from City of Lower Burrell dated February 6, 2026, in the amount of \$6,169.78 for Penn Vest Loan Payment 90 of 360 (*See LBMA Invoices folder*)
- Check from City of Lower Burrell dated January 23, 2026, in the amount of 9,600.00 for 2025 Tap in fees (4 taps ins at 2,400 each)
- The Authorities Membership roster for 2026 (Please verify and fill out/ make sure information is correct)
- First National Bank- 1099 Form for 2025
- Aqua informational flyer

Bills Presented for Payment:

The Authorities	\$ 470.77	2026 Membership Dues
Liotta Law Offices	\$ 775.00	Annual Audit Correspondence 2024/2025
Total	\$ 1,245.77	

Motion by Robert Polczynski, seconded by Robert Landowski to approve the invoices. Roll call vote: Approved.

Old Business

No Report

New Business

Frank- 2025 audit is completed. Frank sent the final draft to Kevin Lettrich for approval and once Frank receives it back he will send it to Chris to submit to Penn Vest.

Public Comment

No Report

Mayor’s Report

No Report

Sewer Report

2026 – January - City of Lower Burrell Pump Stations Report

Craigdell

Equipment

- Two of Two Smith and Loveless Pumps

Issues

- 01/29 – Called out for high level

Past Repairs

- Replaced Pumps, Replaced Floats, Replaced Domes and Fittings, New Timer, New Compressor Contactor

Suggestions

- Purchase a spare pump, Sump Pump, and compressor domes

Little Braeburn

Equipment

- Two Myers Submersible Pumps Grinder Pumps

Issues

- Nothing to report

Past Repairs

- New Pumps, Rewired, New Pump hold downs, Installed Basket, New Contactors

Suggestions

- Purchase a spare pump

Big Braeburn

Equipment

- Four Smith and Loveless Pumps

Issues

- 01/31 – Call out for high level

Past Repairs

- Replaced Timer Relay

Suggestions

- None

Hillcrest

Equipment

- Zero of One Chicago Pump

Issues

- Nothing to report

Past Repairs

- Replaced Pumps, Changed Packing

Suggestions

- New Pump Volute

Indian Fields

Equipment

- One Smith and Loveless Pumps

Issues

- 01/18 - called out. Indian fields lift station high level. cleaned dome, vacuum lines and water catch. re-primed pump 1 and stayed to ensure level came back down without issue.

Past Repairs

- Replaced domes and hoses, changed hour meter

Suggestions

- Spare Compressor Domes

Indiana

Equipment

- Two of Two Chicago Pumps

Issues

- Nothing to report

Past Repairs

- Replaced Floats, Replaced Beem, Replaced Pumps, Replaced Driveshafts, Replaced Pillow Block, Realigned Shafts, Replaced Motor Starter, Changed/Tightened Packing

Suggestions

- Repair Beam, Spare Pillow Block, Replace Drive Shaft

Hillcrest Estates

Equipment

- One of Two Submersible Pumps Grinder Pumps

Issues

- Nothing to report

Past Repairs

- New Pumps, Rewired, New Pump Rails, New Floats, Cleaned

Suggestions

- Purchase a spare pump

PA One Calls – 43

Engineer's Report

Pre-bid meeting was hosted on Friday February 13, 2026. There were 6-7 contractors and about 20 people total. Chris answered general questions about the project, a lot directed at DEP requirements. Chris will work on the minutes from the meeting and give them to us. Robert Landowski suggested that Chris investigate getting a waiver for equipment because of Buba (Buy American Build America) a certain percentage of the equipment must be American made. The board all spoke about the Buba and there concerns and it is going forward that it is something they will look over as we open the bids and the suppliers we are purchasing from. Chris also said that all the money paid towards designs and engineering fees will be reimbursed from the Penn Vest Loan. Also spoke a little about the phase 3 project being based off the final flow study.

Solicitor's Report

Robert contacted the landowners and came to an agreement; the settlement documents need signed. The authority will be making a one-time payment in the amount of ten thousand dollars. In the event the authority does not have the funds they will have to talk to city council about the next steps.

Adjournment

Motion by Robert Polczynski seconded by Robert Landowski to adjourn the meeting at 7:01 P.M.

Kevin Lettrich, Chairman