

CITY OF LOWER BURRELL
AGENDA/COUNCIL AGENDA
MARCH 9, 2026
7:00 PM

- Mayor C. Fabry; Director of Public Affairs
- Councilman D. Stoltz; Director of Street & Public Improvement
- Councilman R. Welker; Director of Accounts & Finance
- Councilman M. Stanoski; Director of Public Safety
- Councilwoman C. Logan; Director of Parks & Public Property
- Controller J. Andrejcek
- Treasurer F. Trozzi
- Director of Parks and Public Works M. Hatbob
- Solicitor S. Yakopec
- Chief of Police J. Marhefka
- City Manager G. Primm
- Student Council Representative S. Walsh

Retirement award to Officer Smail from State Representatives

NOTE: Public Comment for Lower Burrell Residents only will be permitted on any Agenda item at this time. Please limit your comments or questions to a two (2) minute time limit.

Engineering Report

EXECUTIVE DEPARTMENT REPORTS:

CORRESPONDENCE:

- 1) Collection Service Center
- 2) Berkheimer
- 3) Local Service Tax

NEW BUSINESS:

- 1) Motion to approve the combined Agenda/Council meeting minutes from February 9, 2026.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

- 2) Motion to accept the Treasurer’s Report and pay all bills.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

- 3) Motion to approve the third and final reading of Ordinance #1-2026 to repeal and replace Chapter 270 of the City Code entitled “Timber Harvesting”.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

- 4) Motion to approve stipulation of settlement between UND United LLC, Board of Assessment Appeals of Westmoreland County and City of Lower Burrell, Burrell School District.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

5) Motion to approve funding commitment letter in the Green Light Go application for traffic signal upgrades.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

6) Motion to accept the resignation of Patrolman Wyatt Helmbreck retroactive to March 4, 2026.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

7) Motion to authorize the hiring of two (2) police officers for the Lower Burrell Police Department, with one officer, _____, to be hired effective March 10, 2026, and the second officer, _____, to be hired effective May 20, 2026, at a starting rate of the current Collective Bargaining Agreement upon passing all necessary testing (physical, psychological, etc.)

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

8) Motion that City Council authorize the conveyance of approximately 1.63 acres of city-owned property located adjacent to the former Stewart Elementary School property and currently associated with the city to the Burrell Area School District for nominal consideration, for the purpose of facilitating the redevelopment of the former Stewart Elementary School property.
This action is taken pursuant to the authority granted to third class cities under the Pennsylvania Third Class City Code, 53 P.S. §37403 (now codified at 11 Pa.C.S. §14703), which permits a city to sell or convey municipal real property and further provides that conveyances to governmental entities, including school districts, may be made without the requirement for competitive bidding. Said conveyance shall be subject to the preparation of a legal description, approval by the City Solicitor, and execution of all necessary documents by the Mayor and City Manager. The conveyance shall further include a provision that if the property is not utilized for the intended purpose of facilitating the redevelopment of the former Stewart Elementary School property, ownership of the property shall revert to the City of Lower Burrell. The conveyance shall also be contingent upon compliance with all applicable subdivision, land development, and other municipal ordinances of the City of Lower Burrell.

Motion: _____ Second _____ Question _____ Results _____
Voting Records: CF _____ DS _____ RW _____ MS _____ CL _____

NOTE: Public Comment will be permitted by residents and taxpayers of the City of Lower Burrell on any non-agenda at this time. Please state your name and address for the official meeting minutes. Please limit your comments or questions to a two (2) minute time limit.

The next meeting will be a combined Agenda/Council meeting held on April 13, 2026, at 7:00 PM.